

# HNC/D Business (Finance)

## Edexcel

Fifteen Months Full-time



### Qualification

On successful completion of 10 units you will be awarded a HNC Business (Finance). However, if you go on to complete all 16 units successfully you will be awarded a HND Business (Finance).

### Awarding Body

Edexcel

### Course Description

The HNC/D in Business (Finance) is designed for those who wish to develop their professional expertise and skills across a range of essential business and finance areas.

The HNC/D in Business (Finance) can be studied as stand-alone programmes or can form part of a three-year degree programme – University of Sunderland BA (Hons) Accounting and Financial Management.

### Mode

Full-time at ibam Study Centre

### Course Content (Modules)

Comprises ten units for the HNC and a further six units for the HND:

### HNC (total 10 units)

- **Marketing**  
Marketing process, mix and targeted marketing
- **Managing Financial Resources and Decisions**  
Sources of finance, decisions and financial performance
- **Organisations and Behaviour**  
Approaches to management practices, structure and culture
- **Business Environment**  
Objectives and responsibilities of an organisation, economic social and global environment, organisation behaviour and the market environment, international trade and the European dimension
- **Research Project**  
Proposal, primary and secondary sources, present and evaluate
- **Business Decision-Making**  
Sources of data, analysis, information in appropriate formats, software generated information
- **Managing Accounting: Costing and Budgeting**  
Analysis of cost information, reduction of costs, enhancement of values, forecasts, budgets and performance against budgets
- **Financial Reporting**  
Regulatory framework, preparing and interpreting financial statements, formats for publication
- **Financial Systems and Auditing**  
Accounting systems, management control, planning and conduct of an audit assignment and preparing audit reports
- **Taxation**  
Responsibilities of a tax practitioner and UK tax, personal liabilities, corporation and capital gains tax.

### HND (HNC plus 6 units)

- **Business Strategy**  
Strategy formulation, planning, evaluation, selection and implementation
- **Common Law**  
Elements and terms of a contract, law of tort and tortious liability and tort of negligence
- **Managing Professional Development**  
Personal and career development, evaluate progress, business skills and self-managed learning
- **Marketing Planning**  
Auditing, planning and ethical issues
- **Human Resource Management**  
Personnel management, procedures and practices
- **Project Management**  
Project management principles, organisation and people, processes and procedures

### Assessment

The BTEC HND in Business (Management) is assessed by 15 written assignments in total (of 2,500-3,000 words each) and one examination.

### Duration of Programme

Normally Fifteen months.

### Entry Requirements

There are no formal entry requirements, however candidates should be at a certain academic level such as an 'A' Level or GNVQ, or have at least two years full-time work experience.

Candidates should have English ability equivalent to an IELTS score of 5.5.



### What's Included

RDI's Online University **ilearn** is used to deliver all resources for this course including:

- **Free Laptop** - Access electronic copies of your learning materials and important information, such as assessment instructions, whenever and wherever you are.
- **Tutor support** - On campus based lectures and tutorials-to enhance study materials and generate discussion with fellow students
- **External resources** - Links to external sources can include key journal articles, your university's online library, sites of topical interest, etc.

### Exemptions

For this qualification we may allow you to count credit for relevant HNC/D modules you have already done elsewhere. Exemptions are considered on an individual basis when you submit an application form. Please note that we cannot consider work experience alone for exemptions.

### How to Apply

In addition to a completed application form:

- Copies of your relevant certificates and/or transcripts.
- One suitable reference. Please note we can only accept academic and/or professional work references.
- Copy of your CV detailing your work history (if you do not have A Levels).

### What You Could Study Next

Successful completion of the programme may allow you entry to:

University of Sunderland BA (Hons) Accounting and Financial Management

- W** **Apply online**  
Visit our website  
[www.theibam.co.uk/apply](http://www.theibam.co.uk/apply)
- @** **Email us**  
Email [succeed@theibam.co.uk](mailto:succeed@theibam.co.uk)
- ☎** **Call us**  
Contact us today on  
**024 765 15700**